

SHRI G. S. INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE

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Date: 18/01/2022

18 JAN 2022

CIRCULAR

Institute is planning for National Board of Accreditation (NAAC) visit. For the same, Internal Quality Assessment Committee (IQAC) is formed and IQAC meetings are being conducted regularly. On the same line, in each department DPAQIC is also formed and regular meetings of the same are also being conducted by each department. For NAAC visit, submission of AQAR to NAAC is a mandatory step. Further, the Academic and Administrative Audit is very important part of AQAR submission and future visit of NAAC in the institute and department. Therefore, each department is requested to prepare the Academic and Administrative Audit Report (AAAR) for three academic years (2019-20, 2020-21, & 2021-22 Sem 'A') as per the format available on the institute website (AAAR-2021_22.pdf, SSS-IQAC-Format.pdf and Annexures.xlsx, in IQAC Cell section). The editable copy in word format of the AAAR-2021_22.pdf can be obtained by sending a mail request at iqac.sgsits@gmail.com through HoD/Dept. NIRF coordinator email. The AAAR is to be submitted by each department for each course running in the department separately (e.g. one separate report each for BTech and MTech course; In case multiple MTech courses are being run in the dept., one report per MTech course is to be submitted). It is requested to each department to submit the AAAR to the office of undersigned (and soft copy on iqac.sgsits@gmail.com) on/before 28/02/2022 to ensure timely submission of AQAR to NAAC. It is further requested to all section incharges to timely provide the data required to fill AAAR by each department.

Dean (Academics)

Copy to:

- Director office (For information)
- All Deans
- All Department's HoD (Including HoD first Year)
- Establishment Section,
- Account Section
- Training and Placement Cell
- Exam Section
- Engineering Cell
- Sports Officer
- Central Library
- CIDI
- Computer Center
- Central Workshop