SHRI G S INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE
Minutes of 12th IQAC Meeting held on 20/03/2023

Date: 03.05.2023

12th meeting of IQAC was held on 20/03/2023 at 04:00 PM in the board room of the institute. The meeting was chaired by Coordinator IQAC, Prof. R. K. Khare

Following members were present:

1 Dr. R. K. Khare
2 Dr. H. K. Verma
3 Dr. (Mrs.) Anjana Jain
4 Dr. Vinod Pare
5 Dr. B. S. More
6 Dr. Manoj Chouksey
7 Dr. K. K. Dhakad
8 Sh C. P. Singar
9 Sh. Sunny Ganavdiya
10 Er. V. R. Sathe (I.T. Expert)

The meeting was started by IQAC Coordinator Prof. R. K. Khare with formal welcome message to all the members. Following are the agenda wise deliberations of the meeting -

Agenda Item 1: To present the action taken report and confirm the minutes of 11th meeting held on 19/01/2023.
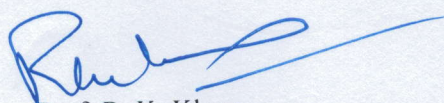
The action taken report was presented to all members. The minutes of the last meeting confirmed by the members.

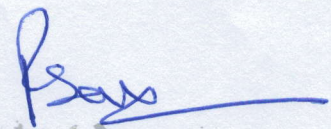**Agenda Item 2: Any other matter with the permission of chair.**

Under this item, it was discussed that each department should prepare the part of Self Study Report for which data is required from departments. The filled data should be presented and discussed in the respective DPAQIC. Each DPAQIC will prepare and submit a report to the institute level internal audit committee. The internal audit committee will prepare a report and submit to IQAC.

Er. V R Sathe raised the point regarding preparation of various reports by the departments and concern sections of the institute regarding quality assurance i.e. quality of question papers, analysis of results, adherence to lecture plan by faculties etc. Already these quality concerns in the context of academics are being practice by various departments/sections in different capacities. However, the concrete plan for formally addressing the practices for quality assurance will be discussed in the upcoming IQAC meetings.

The meeting was ended with the vote of thanks to the chair.

Prof. R. K. Khare
Coordinator, IQAC

Prof. R. K. Saxena
Chairman, IQAC