

SHRI G S INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE

Minutes of 13th IQAC Meeting held on 28/06/2023

Date: 05/July/2023

13th meeting of IQAC was held on 28/06/2023 at 03:00 PM in the board room of the institute. The meeting was presided over by Prof. R. K. Khare.

Following members were present:

- 1 Dr. R. K. Khare
- 2 Dr. H. K. Verma
- 3 Dr. (Mrs.) Anjana Jain
- 4 Dr. Vinod Pare
- 5 Dr. Lalit Purohit
- 6 Dr. B. S. More
- 7 Dr. Manoj Chouksey
- 8 Sh C. P. Singar
- 9 Er. Tapan Mukherjee (External Expert)

The meeting was initiated by Prof. R. K. Khare with formal welcome message to all the members. Following are the agenda wise deliberations of the meeting -

Agenda Item 1: To confirm the minutes of 12th IQAC meeting held on 20/03/2023.

The minutes of 12th IQAC meeting held on 20/March/2023 was presented by Prof. R. K. Khare, the minutes were confirmed by the house.

Agenda Item 2: To present the action taken report of 12th IQAC meeting.

The action taken report was presented to all members. The members emphasized on the importance of DPAQIC. The more attention should be given to the discussion on improving the quality of academics and students performance in the department & institute.

Agenda Item 3: To discuss the progress of Self Study Report (SSR) for the purpose of NAAC accreditation application.

Professor R K Khare informed to the house that the SSR is being prepared based on the data from departments/ centers and other central sections of the institute. Before providing data to central NAAC committee (Monitoring committee), the data is being verified by the internal audit committee through visit of individual department/center/section. Based on the report of internal audit committee, the status of SSR will be clear.

Shri Tapan Mukherjee emphasized to complete the SSR at the earliest so that SSR can be discussed to identify the weaknesses so that timely corrective measure for improvement can be taken.

Agenda Item 4: Any other matter with the permission of the Chair.

Under this item, Prof. H. K Verma highlighted that CIDI, Idea-Lab & SIF are important and integral part of the SGSITS. These are going to play an important role in near future in defining the road of success of the institute. To ensure that the students and faculty members of the institute get benefited from the activities of the CIDI, Idea-Lab & SIF, CIDI should prepare the goals and activity calendar for all three of them. Further, there should be a system for identifying the mentor faculty & students from each department for execution of the above said projects in CIDI & Idea-Lab. The CIDI should bring the industry projects for the students, clearly identify the parts of the projects to be assigned to students/students groups.

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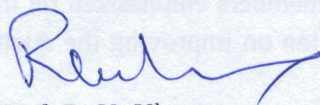
In this regard, a meeting with CIDI should be scheduled to plan about how to execute the ideas, outcome based projects to enable the students industry ready. Also, he drew attention on the importance of reviving the Institute-Industry Interaction cell and urged that it should be called during meeting with CIDI.

Prof. Anjana Jain has insisted that CIDI should extend the facilities to each department of the institute by generating internship & project facilities for students and department faculty. By embracing this, students and faculty can cultivate their technical expertise, ensuring students are well-prepared for the demands of the industry by equipping students with the necessary skills for a successful transition into the industry.


It was resolved that a separate committee for analysis of result and question paper screening should be formed. The committee will prepare a report for feedback to the concern faculty & department. Further, Prof. H K Verma specifically made a point on drawing attention towards conducting audit of the infrastructure to estimate & optimize the use of available resources at department and institute level. This will further facilitate various departments of the institute to make decisions for estimating the further resource requirements.

To develop & improve the skills of faculty members, MBA department can be requested to design a module for faculty members to make them learn about how to plan and execute the administrative responsibilities. The module can be conducted during semester break time.

The meeting was ended with the vote of thanks to the Chair.



Prof. R. K. Khare
Coordinator, IQAC



Prof. R. K. Saxena
Chairman, IQAC