

**SHRI G S INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE**

**Minutes of 17<sup>th</sup> IQAC Meeting held on 27/06/2024**

25 JUL 2024

Ref: 408

Date: 24/July/2024

A meeting of IQAC was held on 27th June, 2024 at 4.00 PM in Board Room of the institute. The meeting was chaired by Chairperson of IQAC, Prof. Rakesh Saxena.

Following members were present:

- |                         |                           |
|-------------------------|---------------------------|
| 1. Dr. Rakesh Saxena    | 9. Dr. Lalit Purohit      |
| 2. Dr. Rakesh Khare     | 10. Dr. B. S. More        |
| 3. Dr. H. K. Verma      | 11. Dr. Manoj Chouksey    |
| 4. Dr. P.P. Bansod      | 12. Dr. Rajesh Khatri     |
| 5. Shri Tapan Mukherjee | 13. Shri C.P. Singar      |
| 6. Shri Vinod Sathe     | 14. Shri Sunny Ganavadiya |
| 7. Prof Anjana Jain     |                           |
| 8. Dr . Vinod Pare      |                           |

The meeting commenced with a welcome note to all the members by IQAC Coordinator Prof. R. K. Khare. Prof. Khare communicated minutes and action taken report of previous 16<sup>th</sup> IQAC meeting held on 28/03/2024 to all the members present.

Following are the agenda wise deliberations of the meeting –

**Agenda Item 1 : To confirm the minutes of 16<sup>th</sup> IQAC meeting held on 28/03/2023.**

The minutes of 16<sup>th</sup> IQAC meeting held on 28/03/2024 were presented by Prof. R.K. Khare, and they were subsequently confirmed by the attendees.

**Agenda Item 2 : To present the action taken report of 16<sup>th</sup> IQAC meeting.**

The action taken report of the 16<sup>th</sup> IQAC meeting was presented to all members.

**Agenda Item 3 : Discussion of the revised format of DPAQIC report by departments**

The revised format of DPAQIC was presented. It is resolved that the departments should submit DPAQIC report in the revised format (in soft copy) after the end of the session and send it to [iqac.sgsits@gmail.com](mailto:iqac.sgsits@gmail.com). However, minutes of the DPAQIC meeting should be sent in hard copy to the office of NAAC Co-cordinator (i.e. Dean(Admin)).

**Agenda Item 4 : Discussion on Schedule of the internal AAA committee to visit various departments.**

The schedule of the internal AAA committee should be prepared and shared with the departments for the said audit.

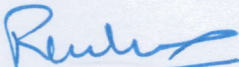
**Agenda Item 5 : Planning of IQAC activities in July-Dec 2024**

All the members have been requested to propose/submit the activities to be conducted during July-Dec 2024. Once the names of activities are received, the list will be finalized. Accordingly the activities would be conducted.

**Agenda Item 6 : Any other matter with the permission of the Chair.**

Under this, it was discussed that a new committee of criteria incharges (as per NAAC accreditation requirement), comprising regular faculty members should be informed. The committee would study their related criteria from the Self Study Report (SSR) in view of the forthcoming NAAC accreditation visit.

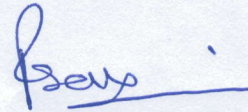
The meeting ended with the vote of thanks to the chair.



Prof. R. K. Khare  
IQAC Coordinator



Prof. P. P. Bansod  
Co-Coordinator, IQAC



Prof. R. K. Saxena  
Chairman, IQAC