

# SHRI G S INSTITUTE OF TECHNOLOGY & SCIENCE, INDORE

## Action Taken Report (ATR) of 12<sup>th</sup> IQAC Meeting held on 20/03/2023

Date: 19.06.2023

As per the minutes of 12<sup>th</sup> IQAC meeting held on 20/03/2023, following action have been taken:

### 1. Preparation of Self Study Report by Departments:

**Action Taken:** The data corresponding to each department required for preparing Self Study Report is provided & discussed with each department. Part of the required data is prepared by each department & remaining data is being prepared. A schedule of internal administrative & Academic Audit Committee is prepared. During the visit of Internal Audit Committee to each department, the presentation will be given by each department. Based on the assessment, the Internal Audit Committee will submit report to IQAC.

### 2. Quality Assurance procedure

**Action Taken:** The procedure for assuring quality of academics is followed in each department. As per the suggestion, it is informed to the departments to discuss following points in IQAC meeting:

1. Adherence to lecture plan by each faculty members of the department.
2. Checking quality of question papers of last two years.
3. Analysis of results of past two years and setting of targets.
4. Analysis of placements of students for previous two years.

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