

**मध्यप्रदेश शासन**  
**तकनीकी शिक्षा, कौशल विकास एवं रोज़गार विभाग**

**एमसीए पाठ्यक्रम के प्रवेश नियम**  
**Admission Rules for MCA Course**

सत्र 2024-25

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**संचालनालय तकनीकी शिक्षा, मध्यप्रदेश**  
**सतपुड़ा भवन, भोपाल**

**RULES FOR ADMISSION TO MASTER OF COMPUTER APPLICATIONS (MCA) COURSE IN A.I.C.T.E. APPROVED INSTITUTIONS IN GOVERNMENT, INSTITUTION DECLARED AUTONOMOUS BY THE STATE GOVERNMENT, GOVERNMENT AIDED INSTITUTIONS AND SELF-FINANCING AUTONOMOUS INSTITUTIONS IN MADHYA PRADESH.**

**Session 2024-25**

**1.1 General:**

These rules shall be known as Rules for admission to Masters of Computer Application (MCA) course in Government autonomous institution declared by the State Government, Government aided institutions and Self-financing autonomous institutions in Madhya Pradesh, which are approved by All India Council for Technical Education, New Delhi.

**1.2 DEFINITIONS:**

In these rules, unless it is repugnant to the context,

- (i) 'AICTE' means All India Council for Technical Education, New Delhi a statutory body established by All India Council for Technical Education Act 1987;
- (ii) 'Course' means any course, the nomenclature of which is approved by the appropriate authority and for which a separate degree/diploma is awarded by any recognized University or Board or Institution (like B.E. Electrical, B.E. Mechanical, MCA, MBA, D Pharma, MBBS, BDS, etc.);
- (iii) 'CTE' means Commissioner Technical Education, M.P., Bhopal;
- (iv) 'RGPV' means Rajeev Gandhi Prodyogiki Vishwavidhyalaya, Bhopal, M.P.;
- (v) 'Principal' means the Head of the institution;
- (vi) 'Competent Authority ' means an Authority authorized by State Government on this behalf (i.e. Commissioner Technical Education, M.P. in this case);
- (vii) 'M.P.' means State of Madhya Pradesh as formed on 01-11-2000;
- (viii) 'NRI' means Non-Resident Indian shall have the same meaning as assigned to it in clause (e) of Section 115 C of the Income-tax Act, 1961 (43 of 1961)
- (ix) 'Category' means one of the four categories viz. 'Unreserved (UR)', 'Scheduled Caste (SC)', 'Scheduled Tribe (ST)' or 'Other Backward Classes (excluding creamy layer) (OBC)';
- (x) 'Open Seats' means seats open to both Female & Male Candidates.
- (xi) 'F' Seats means Female Candidates.
- (xii) 'M.P. Seats' means seats reserved for the residents of State of Madhya Pradesh.
- (xiii) 'NRI Seats' means the seats for the Non Resident Indians in various institutions;

- (xiv) 'AI Seats' means seats to be filled on All India basis.
- (xv) "TFW" means Tuition Fee Waiver seats.
- (xvi) "EWS" means Economical Weaker Section of Madhya Pradesh.

### 1.3 Applicability:

These rules shall be applicable to Government, institution declared autonomous by the State Government, Government aided institutions and Self-financing autonomous institutions which are conducting MCA course as approved by the AICTE.

### 1.4 Admission rules –

In all professional institutions the procedure for admission shall be as under-

#### 1.4.1 Availability of seats –

Numbers of seats available in MCA institutions in Madhya Pradesh are as follows:

S. No.	Type of Institutions	Percentage of Intake capacity
1	Government institution, Institutions declared autonomous by the State Government and Government Aided institutions and Self-financing autonomous institutions. Only those institutions, which have got permission for NRI seats from AICTE, New Delhi.	90% Seats for MP domicile candidates 5% All India Seats 5% NRI Seats (All India Seats & NRI seats if not filled then converted into Seats for MP domicile candidates)
2	Government institution, Institutions declared autonomous by the State Government and Government Aided institutions and Self-financing autonomous institutions. Only those institutions, which have not received permission for NRI seats from AICTE, New Delhi.	95% Seats for MP domicile candidates 5% All India Seats (All India Seats if not filled then converted into Seats for MP domicile candidates)

#### NOTE:

- (1) Approved intake capacity available in various professional educational institutions shall be available on the official counselling website (<https://dte.mponline.gov.in>) of the Competent Authority conducting counselling.
- (2) As per AICTE calendar If permission is granted to any new institution or the number of seats in any existing institution are varied the same may be incorporated in counselling of that year, provided that the institution

gets the affiliation from the respective University and have a permission from the State Government.

- (2.1) If extension of approval by AICTE and affiliation by concerned university is not provided to the existing institution / course then such institution will not be included in the counselling.

#### **1.4.2 Reservation of seats:**

16%, 20% and 14% of the seats of MP seats are reserved for candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Classes (excluding Creamy Layer) OBC categories respectively in Government institutions, institutions declared autonomous by the State government, Government Aided Institutions and Self-financing autonomous institutions.

#### **NOTE:**

- (a) A candidate can claim reservation under only one of the various reserved categories.
- (b) A candidate, claiming reservation under a reserved category shall have to produce relevant certificate/certificates in proforma prescribed by the Government of MP at the time of verification of documents.

##### **1.4.2.1 Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:**

A candidate claiming to be either of SC or ST categories of MP shall have to produce a certificate at the time of verification of documents from the competent authority in Proforma-1 (Annexure-1) as given in this rule book. (Vide MP Government GAD order No. F.7-2/96 आ.प्र./1, भोपाल, दिनांक 01-08-1996 and as per latest order issued by the Govt. of M.P.

##### **1.4.2.2 OBC category of Madhya Pradesh:**

A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate at the time of verification of documents issued by the competent authority in **Proforma-2 (Annexure-2)** as given in the rule book. (Vide MP Government GAD order No. F/7-2/96 आ.प्र./1, भोपाल, दिनांक 12.03.1997 and order no. F-7-2/96 आ.प्र./1, भोपाल, दिनांक 06-07-2000 and as per latest order issued by the Govt. of M.P. regarding creamy layer. The

candidate should also bring an income certificate at the time of verification of documents regarding his/her family's income from the Competent Authority or Income certificate as prescribed by GAD, Government of M.P. by their circular no. सी-3-7-2013-3-एक, दिनांक 25/09/2014 **Proforma-10 (Annexure-3)** and stating that his/her parents do not come under creamy layer if OBC certificate is issued before 30th April, 2021.

### **1.4.3 Horizontal Reservation**

#### **1.4.3.1 Reservation for Female candidates:**

30% seats in each category viz UR, SC, ST and OBC shall be reserved for Madhya Pradesh Domicile female candidates. This reservation shall be a compartmentalized horizontal reservation. Seats remaining vacant in female quota of a category shall be filled by converting such seats into Open Quota (OP) of the same category. However, if even after this conversion the Open Quota (OP) of that category does not get filled then these vacancies shall be filled by converting them into Open Quota (OP) of other categories as per the procedure laid down in Rule.

#### **1.4.3.2 Reservation for Persons with disabilities (Physically Handicapped Seats):**

3% seats in each category viz - UR, SC, ST and OBC shall be reserved for candidates with disability percentage of 40 or above and satisfying MP domicile requirements. This reservation shall be compartmentalized horizontal reservation. Seats remaining vacant in this category shall be filled by converting such seats into Open Seats of the NIL (X) category. However, if even this conversion the Open Seats (OP) of that category does not get filled then these vacancies shall be filled by converting them in to Open Seats (OP) of other categories as per the procedure. Candidates claiming admission against these seats (Physically Handicapped Seats) shall be required to produce following certificates at the time of verification of documents: -

- (i) Disability Certificate from the concerned District Medical Board;

AND

- (ii) Eligibility Certificate for the course from the Superintendent, Government of India, Ministry of Labour, Vocational Rehabilitation Centre for Physically Handicapped, Napier Town, Jabalpur, Madhya Pradesh.

**1.4.3.3 Reservation for NCC "C" Certificate passed candidates of Madhya Pradesh: -**

Govt. of Madhya Pradesh, Technical Education and Skill Department order no. 758/2730/2009/42-2 Dated 26 March 2011, One percent (1%) seats of sanctioned intake shall be reserved in Government/ Government Aided Institution for NCC "C" Certificate holder/Passout Candidates of Madhya Pradesh.

**1.4.4 J&K Migrant's Seats:**

One seat, on over and above basis, in each of the Institution is reserved for J&K migrants. The admission shall be given on the basis of merit. The candidate shall have to produce a certificate as given in **Proforma-7 (Annexure-4)** duly signed by competent authority at the time of verification of documents.

Sons/daughters of the employees of MP Government who have served in the State of Jammu & Kashmir for curbing insurgency are also covered under the J&K migrant. Such candidates should have passed their qualifying examination from the State of J&K. Candidates shall have to produce a certificate in **Proforma-8 (Annexure-5)** of this rule book at the time of verification of documents.

**1.4.5 J&K Resident's Seats: -**

One seat each in all institutions has been reserved for residents of Jammu & Kashmir. The candidates seeking admission against these reserved seats shall be required to submit appropriate certificate issued by the competent Authority at the time of verification of documents. These seats shall be considered under All India Seats.

**1.4.6 NRI Seats:**

Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission

(Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011."

#### **1.4.7 Tuition Fee Waiver Scheme Seats (TFW)**

Under this scheme, upto a maximum of 5% of "Approved Intake" in MCA Course shall be available for these admissions. These seats shall be supernumery in nature. These supernumery seats shall be available only for MCA Institution, where a minimum 50% of "Approved Intake" is filled up in previous session.

These seats will be available for Madhya Pradesh domicile candidate whose family annual income from all sources should not be more than Rs/- 8.00 Lac (Rupees Eight Lac Only).

The Tuition Fee Waiver scheme is limited to the tuition fee as approved by the State Govt. for the Govt. / Govt. Aided/ Autonomous Institutions and in case of private institutions tuition fee approved by the Admission & Fee Regulatory Committee, Madhya Pradesh. All other fees shall have to be paid by the Candidate.

In case of unavailability of the candidates for these seats; these seats will not be converted for others.

Admission for these seats will be done by centralized Counseling only and admission procedure for these seats will be same as notified by the competent authority for regular admission. The candidates of Madhya Pradesh will be eligible for admission on these seats.

#### **1.4.8 Reservation for Economical Weaker Section (EWS) candidates of Madhya Pradesh: -**

As per the Government of Madhya Pradesh, GAD Letter No. एफ-07-

11/2019/आ.प्र./एक भोपाल, Dated 02 July 2019, Ten Percent (10 %)

Seats of approved intake will be available for admission in MCA Courses for Economically weaker section (EWS) candidates of Madhya Pradesh. These seats will be available for Madhya Pradesh domicile candidate whose family annual income from all sources should not be more than ` 8.00 Lac (Rupees Eight Lac Only).

A candidate claiming for Economical weaker section (EWS) Seat shall have to produce a certificate from the competent authority in **Proforma-11 (Annexure-8)** as given in this rule book, As per the Government of Madhya Pradesh GAD Letter No. एफ-07-11/

2019/आ.प्र./एक भोपाल, Dated 02 July 2019 and latest order issued by the Govt. of M.P. regarding Economical weaker section (EWS).

## 1.5 ELIGIBILITY FOR ADMISSION

**(1) The Candidates should be an Indian National.**

**(2) Educational Qualifications:**

**MCA COURSE:**

A candidate seeking admission to MCA Course should be passed - Passed any graduation degree (e.g.: B.E. / B.Tech. / B.Sc. / B.Com./ B.A. / B. Voc / BCA etc.) with Mathematics at (10+2) level or at Graduation level.

Obtained at least 50% marks and 45% marks in case of SC, ST, OBC (excluding Creamy Layer) category of Madhya Pradesh in aggregate from any UGC/ AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or Institute recognized by the concerned University as equivalent thereto, Bachelor's degree of minimum 3 years duration.

**(3) Domicile Requirements:**

No candidate shall be selected for admission against the MP domicile seats unless;

(i) जो भारत का नागरिक हो।

(ii) मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के पत्र क्रमांक सी-3-7-2013-3-एक दिनांक 29 जून, 2013 के अनुसार शैक्षणिक संस्थाओं में दाखिले के लिये सक्षम प्राधिकारी (नायब तहसीलदार/तहसीलदार) द्वारा जारी स्थानीय निवासी प्रमाण-पत्र **प्रारूप-6 (Annexure-6)** या मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के परिपत्र क्रमांक सी-3-7-2013-3-एक दिनांक 25/09/2014 अनुसार स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र (अस्टाम्पित कागज पर) **प्रारूप-6 (अ) (Annexure-7)** अनुसार प्रस्तुत करना आवश्यक है।

## 1.6 Procedure of Admission

### 1.6.1 Online Off Campus Admission Procedure:

In case the decision to conduct online off campus counseling for a particular course is taken by the State Government, then the competent authority declared by the State Government for this purpose, shall finalize the detailed programme and shall make it available on its website declaring its procedure, process of admission and deferent cut off dates. Procedure of Online off Campus counselling will be followed as per the regulation published in MP Government Gazette dated 31st July, 2009 (As ammended) for Online off Campus Counselling.



## **1.6.2 Admission against Non Resident Indian Seats:**

**1.6.2.1** Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011".

### **1.6.2.2 Conversion of vacant Non - resident Indian seats:**

Vacant Non-resident Indian seats i.e. unfilled non-resident Indian seats shall be merged into M P domiciled candidate seats by competent authority, and these seats shall be filled by competent authority as per the procedure for filling M P domiciled candidate seats.

## **1.7 General Information of admission:**

**1.7.1** Admission in MCA against M.P. domicile candidate seats, All India Seats, J&K Resident/Migrant Seats shall be done through Counselling on the basis of common merit lists prepared on the basis of qualifying examination.

### **Note: -**

1. Candidates securing equal marks, Preference will be given to the older age candidate. If secure marks and age are same then the merit will be decided on the basis of English alphabates order of candidate's name.
2. All such candidate who has passed qualifying examination with grace marks are also eligible for admission, but grace marks will not be included for minimum percentage condition mentioned above.
3. All such candidate whose qualifying examination marksheet are based on grading system has to produce conversion of grade to marks as per the conversion formula mentioned in their marksheet.

**1.7.2** The programme of Counselling shall be published in various news papers and shall also be available on website of competent authority/Director Technical Education, M.P. Bhopal i.e. (<https://dte.mponline.gov.in>) No separate call letters shall be sent to the candidates.

**1.7.3** During the Counselling process the original documents presented by the candidates shall be verified with originals and original documents will be

returned back to the candidates. However, candidates need not to submit such original documents in the admitted institutions.

- 1.7.4** Transfer of institution in first year of the course shall not be permitted.
- 1.7.5** Admissions in First year shall be completed on or before the last date declared by the Competent Authority.

**1.8 The sequence of admission shall be as under:**

- 1.8.1** Admission on NRI seats shall be done by the Competent Authority through Centralised Counselling for those institutions that have got permission from Appropriate Authority to fill 5% of the sanctioned intake by NRI candidates only. These seats shall be filled as per the procedure and schedule notified by competent authority and any remaining vacant seats shall be filled by centralised counselling after merging them into MP domiciled seats.
- 1.8.2 Admission on the seats available for the domicile residents of Madhya Pradesh:** - Admission will be done on the basis of the descending order of the candidates in the merit list issued for admission on the seats available for the domicile residents of Madhya Pradesh.
- 1.8.3** In the merit list, reserved category candidates will be allotted first from unreserved seats according to their priority order of selection in the order of their merit, in case unreserved seats are not available, they will be allotted from reserved category seats.

But if such a candidate belongs to any other cadre like freedom fighter etc. then the seat of the concerned cadre will be allotted to that particular reserved category candidate only. The seats of the respective specific cadre will be filled as per eligibility.

Vacant reserved seats can be changed mutually: - Scheduled Tribe, Scheduled Caste, Scheduled Tribe, Other Backward Class, Scheduled Tribe/Scheduled Caste.

- 1.8.4** If the seats remain vacant after the first round of counselling held on the basis of merit then the decision regarding holding of second round of counselling shall be taken by the competent authority keeping in view the number of vacant seats for a particular course and approximate number of candidates willing for admission.
- 1.8.5** If, after aforesaid round of counselling seats still remains vacant, they shall be filled as per Admission Rules-2008 (As ammended) in accordance with the procedure notified by the competent authority.

## **1.9 Cancellation of Admission:**

- (1)** If at any stage it is found that a candidate has got admission in any institution on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate shall be liable to be cancelled forthwith without any notice at any time during the course of his/her studies by the Principal of the institution or by Competent Authority.
- (2)** In compliance to the order passed by the Hon'ble Supreme Court of India, New Delhi, Last date of admission is 14 August. Although the last date of admission will be as per AICTE calendar for session 2024-25.
- (3)** Vacancy arising (in particular class/category/compartment) due to cancellation of admission or due to non reporting of candidates by the stipulated date (as declared by the Competent Authority) in a particular Institution, shall be considered in the counselling in the following manner:-  
  
During the counselling, if seats are available, in that particular course, vacancy/vacancies arising due to above reasons shall be added directly to existing vacancy/vacancies and shall be available for allotment.
- (4)** After the last date of admission, cancellation of admission shall only be done by the institution.

## **1.10 TUITION AND OTHER FEE:**

Tuition fees and other fees shall be payable by the candidates as per order of Govt. of Madhya Pradesh as may be applicable from time to time.

## **1.11 COURSE:**

Norms, requirements and other conditions for admission to technical/professional courses are as per the guidelines issued by AICTE.

## **1.12 INTERPRETATION:**

The Government of Madhya Pradesh shall be the final authority for deciding any matter in respect of policy regarding selection of candidates for admission. If any question arises relating to the interpretation of these rules for admission, the decision of the Government of MP shall be final and binding.

## **1.13 MODIFICATION TO RULES/PROCEDURES:**

The Government of Madhya Pradesh reserves the right to amend any provision/rule/procedure for admission in the public interest and any modification so made shall be binding.

**1.14 JURISDICTION:**

In case of any dispute the jurisdiction shall be limited to the courts constituted and situated in Madhya Pradesh only.

A copy of this Rule book shall be available on the website of the Directorate of Technical Education Madhya Pradesh i.e. <https://dte.mponline.gov.in>.

## **RULES FOR ADMISSION FOR PRIVATE INSTITUTIONS**

**Session 2024-25**

RULES FOR ADMISSION TO MASTER OF COMPUTER APPLICATIONS (MCA) COURSE IN A.I.C.T.E. APPROVED PRIVATE INSTITUTIONS IN MP AS PER THE PROVISIONS MADE IN MADHYA PRADESH NIJI VYAVASAYIK SHIKSHAN SANSTHA (PRAVESH KA VINIYAMAN AVAM SHULK KA NIRDHARAN) ADHINIYAM, 2007 NO. 21. AND THE RULES PUBLISHED IN MADHYA PRADESH GAZETTE DATED 15 APRIL 2008 (As ammended).

### **2.1. Short title and commencement:**

- (1) These rules may be called Admission Rules, 2008.
- (2) These rules shall come into force from the date of its publication in the Madhya Pradesh Gazette.

### **2.2. Definitions: In these rules, unless the context otherwise requires:–**

- (a) "Act" means the Madhya Pradesh Niji Vyavsayik Shikshan Sanstha (Pravesh Ka Viniyaman Avam Shulk Ka Nirdharan) Adhinyam, 2007 (No. 21 of 2007);
- (b) "Appropriate Authority" means Authority as defined in clause (a) of section 3 of the Act;
- (c) "Admissions and Fee Regulatory Committee" means the Committee constituted by the State Government under the Act for the supervision and guidance of admission process and for the fixation of fee to be charged from candidates seeking admission in a professional educational institution;
- (d) "AICTE" means All India Council of Technical Education, statutory body established by All India Council of Technical Education Act, 1987 (52 of 1987);
- (e) "Course" means any course, the nomenclature of which is approved by the appropriate authority and for which a separate degree/diploma is awarded by any recognized University or Board or Institution (like B.E. Electrical, B.E. Mechanical, MCA, MBA, D Pharma, MBBS, BDS, etc.).
- (f) "Competent Authority" means any authority as authorized by the State Government in this behalf (i.e. commissiner Technical Education, M.P. in this case);
- (g) "Fee" means all fees including tuition fee and development charges;
- (h) "NRI" means Non-resident Indian shall have the same meaning as assigned to it in clause (e) of Section 115 C of the of Income Tax Act, 1961 (43 of 1961);

- (i) "Principal" means Head of institution;
- (j) "Private Unaided Professional educational Institution" means professional educational institutions which is not receiving recurring financial aid or grant-in-aid from any State or Central Government and which is not established or maintained by the Central Government, the State Government or any Public body;
- (k) "Professional Educational Institution" means a college or a school or an institute by whatever name called, imparting professional education, affiliated to state university including a private university established or incorporated by an Act of the State Legislature or Constituent unit of a deemed to be university under section 3 of University Grant Commission Act, 1956 (3 of 1956), and approved or recognized by the competent statutory body regulating professional education;
- (l) "Qualifying Examination" means the examination of the minimum qualification, passing of which entitles one to seek admission into the relevant Professional Courses as prescribed in these rules;
- (m) The words and expressions used but not defined in these rules shall have the same meaning as assigned to them in the Act.
- (n) "TFW" means Tuition Fee Waiver seats.
- (o) "EWS" means Economical Weaker Section of Madhya Pradesh.

**Other Abbreviations Used In This Rule Book Are:-**

- (i) "CTE" means Commissioner Technical Education, Madhya Pradesh, Bhopal;
- (ii) "RGPV" means Rajiv Gandhi Prodyogiki Vishvavidhyalaya, Madhya Pradesh, Bhopal;
- (iii) "General Pool" means after provision of 5% seats to NRI candidates remaining 95% seats shall be called General Pool Seats [in which reservation for SC, ST & OBC (Excluding Creamy layer) will be available for M.P. Domicile candidates as per govt. notification]

**2.3. Applicability:**

These rules shall be applicable to private unaided professional institutions which are conducting MCA courses as approved by the AICTE.

**2.4. Admission rules -**

In all professional institutions the procedure for admission shall be as under-

#### 2.4.1 Availability of seats:-

Numbers of seats available in various MCA institutions in Madhya Pradesh are as follows:

Type of Institutions	Percentage of Intake capacity
Private Institutions. Only those institutions, which have got permission for NRI seats from AICTE, New Delhi.	95% General Pool Seats 5% NRI Seats (NRI seats if not filled then converted into General Pool Seats)
Private Institutions.. Only those institutions, which have not received permission for NRI seats from AICTE, New Delhi.	100% General Pool Seats

Note:

- (1) Approved intake capacity available in various professional educational institutions shall be available on the website (<https://dte.mponline.gov.in>) of the Competent Authority conducting counselling.
- (2) As per AICTE calendar If permission is granted to any new institution or the number of seats in any existing institution are varied the same may be incorporated in counselling of that year, provided that the institution gets the affiliation from the respective University and have a permission from the State Government.
  - (2.1) If extension of approval by AICTE and affiliation by concerned university is not provided to the existing institution / course then such institution will not be included in the counselling.

#### 2.4.2 Allocation/ Reservation of seats:-

In every institution 16%, 20% and 14% seats of General pool (85% of total intake) shall be reserved for the candidates belonging to SC, ST and OBC categories (excluding creamy layer) respectively as notified by the state government in this regard.

##### NOTE:

- (a) A candidate can claim reservation under only one of the various reserved categories.
- (b) A candidate, claiming reservation under a reserved category shall have to produce relevant certificate/certificates in proforma prescribed by the Government of MP at the time of counselling.

#### **2.4.2.1 Scheduled Caste (SC) and Scheduled Tribe (ST) Category of Madhya Pradesh:**

A candidate claiming to be either of SC or ST category of MP shall have to produce a certificate from the competent authority in Proforma-1(Annexure-1) as given in this rule book. (Vide MP Government GAD order No. F.7-2/96 आ.प्र./1, भोपाल, दिनांक 01-08-1996 and as per latest order issued by the Govt. of M.P.

#### **2.4.2.2 OBC category of Madhya Pradesh:**

A candidate claiming reservation under OBC (excluding creamy layer) category shall have to produce a certificate at the time of verification of documents issued by the competent authority in **Proforma-2 (Annexure-2)** as given in the rule book. (Vide MP Government GAD order No. F/7-2/96 आ.प्र./1, भोपाल, दिनांक 12.03.1997 and order no. ,F-7-2/96 आ.प्र./1, भोपाल, दिनांक 06.07.2000 and as per latest order issued by the Govt. of M.P. regarding creamy layer. The candidate should also bring an income certificate at the time of verification of documents regarding his/her family's income from the Competent Authority or Income certificate as prescribed by GAD, Government of M.P. by their circular no. सी-3-7-2013-3-एक, दिनांक 25/09/2014. **Proforma-10 (Annexure-3)**. and stating that his/her parents do not come under creamy layer if OBC certificate is issued before **30<sup>th</sup> April, 2021**.

#### **2.4.3 J&K Migrant's Seats:**

One seat, on over and above basis, in each of the Institution is reserved for J&K migrants. The admission shall be given on the basis of merit. The candidate shall have to produce a certificate as given in **Proforma-7 (Annexure-4)** duly signed by competent authority at the time of verification of documents.

Sons/daughters of the employees of MP Government who have served in the State of Jammu & Kashmir for curbing insurgency are also covered under the J&K migrant. Such candidates should have passed their qualifying examination from the State of J&K. Candidates shall have to produce a certificate in **Proforma-8 (Annexure-5)** of this rule book at the time of verification of documents.



#### **2.4.4 J&K Resident's Seats:-**

One seat each in all institutions has been reserved for residents of Jammu & Kashmir. The candidates seeking admission against these reserved seats shall be required to submit appropriate certificate issued by the competent Authority at the time of verification of documents. These seats shall be considered under General Pool Seats.

#### **2.4.5 NRI Seats:**

Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 19th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011".

#### **2.4.6 Tuition Fee Waiver Scheme Seats (TFW)**

Under this scheme, upto a maximum of 5% of "Approved Intake" in MCA Course shall be available for these admissions. These seats shall be supernumerary in nature. These supernumerary seats shall be available only to MCA Institution, where a minimum of 50% of "Approved Intake" are filled up in previous session.

These seats will be available for Madhya Pradesh domicile candidate whose family annual income from all sources should not be more than Rs/- 8.00 Lac (Rupees Eight Lac Only).

The Tuition Fee Waiver scheme is limited to the tuition fee as approved by the State Govt. for the Govt./ Govt. Aided/ Autonomous Institutions and in case of private institutions tuition fee approved by the Admission & Fee Regulatory Committee, Madhya Pradesh. All other fees shall have to be paid by the Candidate.

In case of unavailability of the candidates for these seats; these seats will not be convert for others.

Admission for these seats will be done by centralize Counseling only and admission procedure for these seats will be same as notified by the competent authority for regular admission. The candidates of Madhya Pradesh will be eligible for admission on these seats.

#### **2.4.7 Reservation for Economical weaker section (EWS) candidates of Madhya Pradesh:-**

As per the Government of Madhya Pradesh, GAD Letter No. एफ-07-11/2019/आ.प्र./एक भोपाल, Dated 02 July 2019, Ten Percent (10 %) Seats of approved intake will be available for admission in MCA Courses for

Economically weaker section (EWS) candidates of Madhya Pradesh. These seats will be available for Madhya Pradesh domicile candidate whose family annual income from all sources should not be more than ` 8.00 Lac (Rupees Eight Lac Only).

A candidate claiming for Economical weaker section (EWS) Seat shall have to produce a certificate from the competent authority in **Proforma-11 (Annexure-8)** as given in this rule book, as per the Government of Madhya Pradesh GAD Letter No. एफ-07-11/ 2019/आ.प्र./एक भोपाल, Dated 02 July 2019 and latest order issued by the Govt. of M.P. regarding Economical Weaker Section (EWS).

## 2.5 Eligibility for admission:

### 1) The Candidates should be an Indian National.

### 2) Educational Qualifications:

A candidate seeking admission to MCA Course should be passed - Passed any graduation degree (e.g.: B.E. / B.Tech. / B.Sc./ B.Com./ B.A. / B. Voc / BCA etc., ) with Mathematics at (10+2) level or at Graduation level.

Obtained at least 50% marks and 45% marks in case of SC, ST, OBC (excluding Creamy Layer) category of Madhya Pradesh in aggregate from any UGC/ AICTE approved Indian University or from a foreign University recognized by Association of Indian Universities (AIU) or Institute recognized by the concerned University as equivalent thereto, Bachelor's degree of minimum 3 years duration.

### 3) Domicile Requirements:

No candidate belonging to SC, ST & OBC (Excluding Creamy Layer) category shall be selected for admission against the seats reserved for them unless

(1) जो भारत का नागरिक हो।

(2) मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के पत्र क्रमांक सी-3-7-2013-3-एक दिनांक 29 जून, 2013 के अनुसार शैक्षणिक संस्थाओं में दाखिले के लिये सक्षम प्राधिकारी (नायब तहसीलदार/तहसीलदार) द्वारा जारी स्थानीय निवासी प्रमाण-पत्र **प्रारूप-6 (Annexure-6)** या मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय भोपाल के परिपत्र क्रमांक सी-3-7-2013-3-एक दिनांक 25/09/2014 अनुसार स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र (अस्टाम्पित कागज पर) **प्रारूप-6 (अ) (Annexure-7)** अनुसार प्रस्तुत करना आवश्यक है

## **2.6 Procedure of Admission**

### **2.6.1 Online Off campus Admission Procedure:**

In case the decision to conduct online off campus counseling for a particular course is taken by the State Government, then the competent authority declared by the State Government for this purpose, shall finalize the detailed programme and shall make it available on its website declaring its procedure, process of admission and different cut off dates. Procedure of Online off Campus Counselling will be followed as per the regulation published in MP Government Gazette dated 15th April, 2008 (As ammended) for Online off Campus Counselling.

### **2.6.2 Admission against Non Resident Indian Seats:**

**2.6.2.1** Institutions those get permission from AICTE, New Delhi for 5% NRI Seats of total intake capacity. Admission against these seats will be carried out as per the regulation published in MP Government Gazette dated 15th May, 2011 for admission against NRI seats "Admission (Reservation to non-resident Indian in AICTE Approved Courses) Regulations, 2011".

#### **2.6.2.2 Conversion of vacant non - resident Indian seats:**

Vacant non-resident Indian seats i.e. unfilled non-resident Indian seats shall be merged into General Pool seats by competent authority and these seats shall be filled by competent authority as per the procedure for filling General Pool seats.

## **2.7 General Information of admission:**

**2.7.1** Admission in MCA against M.P. domiciled candidate seats, All India Seats, J&K Resident/Migrant Seats shall be done through Counselling on the basis of separate common merit list prepared on the basis of qualifying examination.

Note:-

1. Candidates securing equal marks, Preference will be given to the older age candidate. If secure marks and age are same then the merit will be decided on the basis of English alphabates order of candidate's name.
2. All such candidate who has passed qualifying examination with grace marks are also eligible for admission, but grace marks will

not be included for minimum percentage condition mentioned above.

3. All such candidate whose qualifying examination marksheet are based on grading system has to produce conversion of grade to marks as per the conversion formula mentioned in their marksheet.

**2.7.2** The programme of Counselling shall be published in various news papers and shall also be available on website of competent authority/Director Technical Education, M.P. Bhopal i.e. <https://dte.mponline.gov.in>. No separate call letters shall be sent to the candidates.

**2.7.3** Original Documents: During the Counselling process the original documents presented by the candidates shall be verified with originals and original documents will be returned back to the candidates. However candidates need not to submit such original documents in the admitted institutions.

**2.7.4** Transfer of institution in first year of the course shall not be permitted.

**2.7.5** Admissions in First year shall be completed on or before the last date declared by the Competant Authority.

**2.8 The sequence of admission shall be as under:**

**2.8.1** Admission on NRI seats shall be done by the Competent Authority through Centralised Counselling for those institutions that have got permission from Appropriate Authority to fill 5% of the sanctioned intake by NRI candidates only. These seats shall be filled as per the procedure and schedule notified by competent authority and any remaining vacant seats shall be filled by centralised counselling after merging them into general pool seats.

**2.8.2 Admission on General Pool seats:-** Admission will be done on the basis of descending order of the candidates in the merit list issued for admission on General Pool seats.

**2.8.3** In the merit list, reserved category candidates will be allotted first from unreserved seats according to their priority order of selection in the order of their merit, in case unreserved seats are not available, they will be allotted from reserved category seats.

Vacant reserved seats can be changed mutually: - Scheduled Tribe, Scheduled Caste, Scheduled Tribe, Other Backward Class, Scheduled Tribe/Scheduled Caste.

**2.8.4** If the seats remain vacant after the first round of counselling held on the basis of merit then the decision regarding holding of second round of counselling shall be taken by the competent authority keeping in view the number of vacant seats for a particular course and approximate number of candidates willing for admission.

**2.8.5** If, after aforesaid round of counselling seats still remains vacant, they shall be filled as per Admission Rules-2008 (As ammended) in accordance with the procedure notified by the competent authority.

## **2.9 Cancellation of Admission:**

(1) If at any stage it is found that a candidate has got admission in any institution on the basis of false or incorrect information or by hiding relevant facts or if at any time after admission it is found that the admission was given to the candidate due to some mistake or oversight, the admission granted to such a candidate shall be liable to be cancelled forthwith without any notice at any time during the course of his/her studies by the Principal of the institution or by Competent Authority.

(2) In compliance to the order passed by the Hon'ble Supreme Court of India, New Delhi, Last date of admission is 14 August. Although the last date of admission will be as per AICTE calendar for session 2024-25.

(3) Vacancy arising (in particular class/category/compartment) due to cancellation of admission or due to non reporting of candidates by the stipulated date (as declared by the Competent Authority) in a particular Institution, shall be considered in the counselling in the following manner:-

During the counselling, if seats are available, in that particular course, vacancy/vacancies arising due to above reasons shall be added directly to existing vacancy/vacancies and shall be available for allotment.

(4) After the last date of admission, cancellation of admission shall only be done by the institution.

## **2.10 Tuition and other Fees:**

Tuition and other fees shall be as prescribed by the admission and fees regulatory committee.

## **2.11 Modification to rules/procedures:**

The Government of Madhya Pradesh reserved the rights to amend any provision / rules / procedure for admission after due consultation from admission and fee

regulatory committee to ensure fair and transparent admission procedure and any modification so made shall be binding.

**2.12** A candidate aggrieved with any contravention on the part of the Agency or any contravention of the provisions of the Act could make an application to the Committee pinpointing the cause of action and alleged lapse in following the procedure or provisions of the Act.

**2.13 Interpretation:**

Norms, requirements and other conditions for admission to technical/professional courses are as per the guidelines issued by AICTE.

The Government of Madhya Pradesh shall be the final authority for deciding any matter in respect of policy regarding selection of candidates for admission. If any question arises relating to the interpretation of these rules for admission, the decision of the Government of MP shall be final and binding.

**2.14 Jurisdiction:**

In case of any dispute the jurisdiction shall be limited to the courts constituted and situated in State of Madhya Pradesh only.

A copy of this Rule book shall be available on the website of the Directorate of Technical Education Madhya Pradesh i.e. <https://dte.mponline.gov.in>.

अनुसूचित जाति/जनजाति प्रमाण-पत्र  
कार्यालय, अनुविभागीय अधिकारी (प्रमाणीकरण)

अनुभाग.....जिला..... मध्यप्रदेश  
पुस्तक क्रमांक..... प्रकरण क्रमांक.....  
प्रमाण पत्र क्रमांक.....

स्थायी जाति प्रमाण पत्र

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....  
पिता/पति का नाम.....  
निवासी ग्राम/नगर..... वि.खं..... तहसील.....  
जिला..... संभाग..... के.....जाति/  
जनजाति का/की सदस्य है और इस जाति/जनजाति को संविधान के अनुच्छेद 341 के अधीन  
मध्यप्रदेश राज्य के संबंध में अनुसूचित जाति/अनुसूचित जनजाति के रूप में विनिर्दिष्ट किया गया  
है और यह .....जाति/जनजाति अनुसूचित जाति एवं जनजाति (संशोधन)  
अधिनियम, 1976 के अंतर्गत मध्यप्रदेश की सूची में अनुक्रमांक..... पर अंकित है।  
अतः श्री/श्रीमती/कुमारी.....  
पिता/पति का नाम.....अनुसूचित जाति/जनजाति का/की है।  
2. प्रमाणित किया जाता है कि आवेदक श्री/श्रीमती/कुमारी.....के परिवार  
की कुल वार्षिक आय रूपए.....है।

दिनांक .....  
(सील)

हस्ताक्षर  
प्रमाणीकरण अधिकारी का नाम  
पदनाम

- टिप्पणी (1) अनुसूचित जाति का अर्थ है संविधान के अनुच्छेद 341 के अंतर्गत विनिर्दिष्ट मध्यप्रदेश राज्य से संबंधित अनुसूचित जाति तथा अनुसूचित जनजाति का अर्थ है संविधान के अनुच्छेद 342 के अंतर्गत विनिर्दिष्ट मध्यप्रदेश राज्य से संबंधित जनजाति।
- (2) केवल निम्नलिखित अधिकारियों द्वारा जारी किये गये प्रमाण-पत्र मान्य होंगे। (अ) कलेक्टर/डिप्टी कलेक्टर/एस.डी.ओ.(अनुविभागीय अधिकारी) उपसंभागीय मजिस्ट्रेट/सिटी मजिस्ट्रेट (ब) तहसीलदार (द) परियोजना प्रशासक/अधिकारी, वृहद/मध्यम/एकीकृत आदिवासी विकास परियोजना।

यह प्रमाण पत्र उपरोक्त में से किसी भी एक अधिकारी द्वारा नियत जांच एवं आत्म संतुष्टि के पश्चात ही जारी किया जावे, न कि उम्मीदवार के अभिभावक द्वारा दिये गये शपथ पत्र के आधार पर और न ही स्थानीय निकायों के सदस्यों द्वारा जारी किये गये प्रमाण पत्र के आधार पर।

मध्यप्रदेश की अन्य पिछड़े वर्ग (क्रीमीलेयर को छोड़कर) श्रेणी के आरक्षित स्थानों पर प्रवेश के लिये प्रस्तुत किये जाने वाले प्रमाण-पत्र

स्थायी प्रमाण पत्र  
कार्यालय, अनुविभागीय अधिकारी  
(प्रमाणीकरण)

अनुभाग.....जिला.....मध्यप्रदेश  
पुस्तक क्रमांक..... प्रकरण क्रमांक.....  
प्रमाण पत्र क्रमांक.....

जाति प्रमाण-पत्र

यह प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....  
पुत्र/पुत्री श्री.....  
निवासी ग्राम/शहर..... तहसील..... जिला.....  
..मध्य प्रदेश के निवासी हैं, जो.....जाति के हैं जिसे पिछड़ा वर्ग के रूप में मध्य प्रदेश शासन, आदिम जाति, अनुसूचित जाति एवं पिछड़ा वर्ग कल्याण विभाग की अधिसूचना क्रमांक एफ 8-5 पच्चीस 4-84, दिनांक 26 दिसंबर, 1984, पिछड़ा वर्ग कल्याण विभाग की अधिसूचना क्रमांक एफ 23-4-97-चौवन, दिनांक 2 अप्रैल, 1997 तथा इस संदर्भ में समय-समय पर जारी अधिसूचनाओं द्वारा अधिमान्य किया गया है और सूची के क्रमांक..... पर अंकित है।  
श्री..... और/या उनका परिवार सामान्यतः मध्य प्रदेश के जिला..... संभाग..... में निवास करता है।

यह भी प्रमाणित किया जाता है कि श्री.....  
क्रीमीलेयर (सम्पन्न वर्ग) व्यक्तियों/वर्गों की श्रेणी में नहीं आते हैं, जिसका उल्लेख भारत सरकार कार्मिक एवं प्रशिक्षण विभाग के परिशिष्ट क्र 380/2/22/93 स्था. (एस.सी.टी.) दिनांक 08.09.93 द्वारा जारी सूची के कॉलम-3 में तथा मध्य प्रदेश शासन, सामान्य प्रशासन विभाग के ज्ञाप क्रमांक एफ. 7-26/93/1- आ.प्र., दिनांक 8 मार्च 1994 के साथ संलग्न परिशिष्ट "ई" की अनुसूची के कॉलम (3) में किया गया है।

2. प्रमाणित किया जाता है कि आवेदन श्री/श्रीमती/कुमारी..... के परिवार की कुल वार्षिक आय रुपये..... है।
3. यह भी प्रमाणित किया जाता है कि वह मध्यप्रदेश राज्य में दिनांक..... को प्रवजन कर चुका है।

दिनांक .....  
(सील)

हस्ताक्षर  
प्रमाणीकरण अधिकारी का नाम  
पदनाम



(मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय के परिपत्र क्रमांक सी-3-7-2013-3-एक, दिनांक 25/09/2014 को जारी निर्देशानुसार आय बाबत स्व प्रमाणित घोषणा-पत्र)

**प्रारूप-10 (Annexure-3)**

**आय बाबत स्व प्रमाणित घोषणा-पत्र  
(सादे कागज पर)**

मैं.....आत्मज श्री..... आयु .....वर्ष शपथपूर्वक कथन करता/करती हूँ कि:-

1. मैं वर्तमान में ..... में निवासरत हूँ।
2. मेरी नाम से ग्राम ..... में हैक्टियर/एकड़ कृषक भूमि है, जिससे मुझे रुपये..... शब्दों में .....की वार्षिक आय होती है।
3. मेरा व्यवसाय .....है, इससे मुझे वार्षिक आय रुपये.....शब्दों में .....है।
4. गृह संपत्ति से मेरी वार्षिक आय रुपये .....शब्दों में ..... है।
5. मेरे परिवार निम्नानुसार सदस्य है:-  
1.....2.....3.....4.....5  
(परिवार से आशय पति/पत्नि/अवयस्क पुत्र/पुत्री/आश्रित माता या पिता से है)
6. मेरे परिवार के उक्त समस्त सदस्यों की कुल वार्षिक आय रुपये .....शब्दों में .....है।
7. मैंने इस शपथ-पत्र के पूर्व कोई आय प्रमाण-पत्र प्राप्त नहीं किया है/शपथ-पत्र प्रस्तुत नहीं किया है। **अथवा**
8. मैंने इस शपथ-पत्र के पूर्व लगभग.....समय पूर्व एक आय प्रमाण-पत्र/शपथ-पत्र राशि.....रुपये वार्षिक का प्राप्त किया/दिया था। मेरी आय अब परिवर्तित हो गई है। अतः परिवर्तित आय राशि ..... वार्षिक का आय शपथ-पत्र प्रस्तुत किया जा रहा है।  
(बिन्दु क्रमांक 7 एवं 8 में जो लागू न हो उसे काट दें।)

**हस्ताक्षर**

**सत्यापन**

मैं.....आत्मज/पति श्री.....आयु.....वर्ष, निवासी .....सत्यापन करता/करती हूँ कि शपथ-पत्र की कण्डिका 1 से 8 तक में उल्लेखित जानकारी मेरे निजी ज्ञान एवं विश्वास के आधार पर सत्य है। इसमें न कोई तथ्य छुपाया गया है और न ही असत्य तथ्य अंकित किया गया है। मुझे यह ज्ञान है कि मेरे द्वारा असत्य या भ्रामक जानकारी देने पर मेरे विरुद्ध आपराधिक/दण्डात्मक कार्यवाही की जा सकेगी। साथ ही मुझे प्राप्त समस्त लाभ भी वापिस लिये जायेंगे। सत्यापन आज दिनांक .....वर्ष .....को स्थान.....में किया गया।

**हस्ताक्षर**

जम्मू एवं कश्मीर राज्य के विस्थापित उम्मीदवार संबंधी प्रमाण-पत्र

Office of the Zonal Officer  
TO WHOM IT MAY CONCERN

Certified that .....  
S/o or D/o .....  
R/o ..... Tehsil .....  
District..... A/P.....  
Pin ..... is registered from No. ....  
R/Card No..... At  
S. No. .... of his/her father ration card issued  
from this zone.

**Seal of Tehshildar**

**Zonal Officer / Tehshildar**

मध्यप्रदेश के अधिकारी/कर्मचारी जिनकी पदस्थापना आतंकवादी गतिविधियों के नियंत्रण हेतु जम्मू एवं कश्मीर राज्य में की गई का प्रमाण-पत्र

संदर्भ क्रमांक .....

दिनांक .....

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी .....  
आत्मज/आत्मजा/श्री ..... जो .....  
..... द्वारा संचालित (परीक्षा का नाम) .....  
..... वर्ष..... के आधार पर (पाठ्यक्रम का नाम) .....  
.....में जम्मू एवं कश्मीर राज्य के विस्थापित उम्मीदवारों की सीटों के विरुद्ध प्रवेश का उम्मीदवार है ।

श्री..... (उम्मीदवार का नाम) के  
पिता/माता श्री/श्रीमती..... मध्यप्रदेश सेवा  
के अधिकारी/ कर्मचारी है जिनकी पदस्थापना जम्मू एवं कश्मीर राज्य में आतंकवादी  
गतिविधियों के नियंत्रण हेतु दिनांक ..... से दिनांक ..... तक  
..... (स्थान का नाम) में रही है ।

स्थान .....  
दिनांक .....

हस्ताक्षर  
(सील)

स्थानीय निवासी संबंधी आवश्यकता हेतु प्रमाण-पत्र  
कार्यालय नायब तहसीलदार/तहसीलदार

टप्पा/तहसील..... जिला.....

प्र.क्र

वर्ष.....

दिनांक.....

स्थानीय निवासी प्रमाण पत्र

यहा आवेदक का  
पासपोर्ट साईज का  
फोटो लगाया जाये जो  
प्राधिकृत अधिकारी  
द्वारा सत्यापित  
किया जायें

प्रमाणित किया जाता है कि श्री/श्रीमति/कु.....  
..... पिता/पति..... निवासी .....  
..... तहसील..... जिला .....  
(मध्यप्रदेश).राज्य शासन द्वारा मध्यप्रदेश के स्थानीय निवास प्रमाण-पत्र जारी किये जाने  
के लिये प्रभावशील ज्ञाप दिनांक..... में निर्धारित मापदण्ड की  
कण्डिका क्रमांक की पूर्ति करने फलस्वरूप मध्यप्रदेश के स्थानीय निवासी है।

2.\* प्रमाणित किया जाता है कि मध्यप्रदेश शासन, सामान्य प्रशासन विभाग के ज्ञापन  
क्रमांक.....दिनांक .....के अधीन आवेदक द्वारा दिये विवरण  
अनुसार की पत्नी/अवयस्क बच्चे जिनका विवरण नीचे वर्णित है, मध्यप्रदेश के स्थानीय  
निवासी है:-

टीप:- यह प्रमाण पत्र जाति निर्धारण के लिये जारी किये जाने वाले जाति प्रमाण पत्र  
की जांच में साक्ष्य हेतु विचारार्थ ग्राह्य नहीं होगा।

(आवेदक द्वारा प्रस्तुत शपथ-पत्र के आधार पर जारी)

ह.तहसील/नायब तहसीलदार  
तहसील.....  
जिला.....

\*लागू न होने पर काट दें।

यह प्रमाण पत्र यदि डिजिटल हस्ताक्षर युक्त है तो उसे भी मान्य किया जावेगा।

(मध्यप्रदेश शासन, सामान्य प्रशासन विभाग, मंत्रालय के परिपत्र क्रमांक सी-3-7-2013-3-एक, दिनांक 25/09/2014 को जारी निर्देशानुसार स्थानीय निवासी प्रमाण पत्र संबंधी स्थानीय निवासी हेतु स्व प्रमाणित घोषणा-पत्र)

**प्रारूप-6 (अ) (Annexure-7)**

**स्थानीय निवासी हेतु  
स्व प्रमाणित घोषणा-पत्र  
(अस्टाम्पित कागज पर)**

फोटो  
स्व प्रमाणित

मैं.....आत्मज/पति श्री..... आयु लगभग .....  
वर्ष शपथपूर्वक कथन करता/करती हूँ कि:-

1. मैं वर्तमान में .....  
में निवासरत हूँ।
2. मेरी पत्नि का नाम श्रीमती ..... एवं उम्र (लगभग).....  
वर्ष है।
3. मेरे अवयस्क पुत्र/पुत्री-
  1. श्री/कु.....आयु (लगभग)..... वर्ष
  2. श्री/कु.....आयु (लगभग).....वर्ष
4. (यहाँ मध्यप्रदेश शासन के ज्ञापन क्रमांक सी-3-7-2013-3-एक, दिनांक 25 सितम्बर 2014 वर्णित निर्देश के अन्तर्गत आवेदक पात्रता की निम्न में से जिन-जिन श्रेणियों में आता है उनका विवरण अंकित करें)
  1. मैं, मध्यप्रदेश के मकान नंबर .....मोहल्ला..... ग्राम.....  
तहसील..... जिला.....में वर्ष ..... मैं पैदा हुआ/हुई  
हूँ।
  2. मैं, मध्यप्रदेश में ग्राम/मोहल्ला.....शहर.....तहसील.....  
.....जिला.....में विगत 10 वर्ष से निरन्तर निवासरत हूँ।  
(आवेदक मध्यप्रदेश में कम से कम 10 वर्ष निरन्तर निवासरत हो। यदि 10 वर्ष की अवधि में एक से अधिक स्थानों पर निवासरत रहे तो कब से कब तक कहाँ-कहाँ निवासरत रहे इसका पूर्ण विवरण अंकित किया जाये)
  3. मैं राज्य शासन की सेवा में वर्तमान में पद का नाम ..... कार्यालय का नाम .....विभाग का नाम ..... के पद पर पदस्थ हूँ/से सेवानिवृत्त हुआ हूँ।
  4. मैं मध्यप्रदेश शासन के अन्तर्गत स्थापित.....नामक संस्था/निगम/मण्डल/आयोग में.....पद पर.....  
.....कार्यालय में सेवारत/सेवानिवृत्त कर्मचारी हूँ।  
(कार्यरत/सेवानिवृत्त पद के नाम के साथ कार्यरत कार्यालय/जिस कार्यालय

5. मैं केन्द्र शासन के ..... विभाग में ..... के पद पर .....  
...कार्यालय..... तहसील..... जिला..... के पद  
पद 10 वर्ष से पदस्थ होकर कार्यरत हूँ।  
(कार्यरत पद का नाम एवं कार्यालय का विवरण तथा पता)
6. मैं अखिल भारतीय सेवाओं के मध्यप्रदेश राज्य को आवंटित (आवंटन वर्ष .....  
बैंच) अधिकारी हूँ। ..... पद पर .....  
कार्यालय/मंत्रालय..... में पदस्थ हूँ/से सेवानिवृत्त हुआ  
हूँ।  
(कार्यरत/सेवानिवृत्त कार्यालय का पूर्ण विवरण कार्यरत पद का नाम)
7. मैं मध्यप्रदेश में संवैधानिक/विधिक.....पद पर महामहिम  
राष्ट्रपति/महामहिम राज्यपाल द्वारा नियुक्त हूँ।  
(पद, कार्यालय का पूर्ण विवरण दिया जाये)
8. मैं भूतपूर्व सैनिक हूँ तथा मैंने मध्यप्रदेश में 5 वर्षों तक (अवधि.....) निवास  
किया है/अथवा मेरे परिजन मध्यप्रदेश में पहले से ही निवासरत हैं। (इसकी  
पुष्टि हेतु सैनिक कल्याण संचालनालय का प्रमाण-पत्र संलग्न करें)।

हस्ताक्षर

### सत्यापन

मैं.....आत्मज/पति श्री.....आयु..... वर्ष  
निवासी ..... सत्यापन करता/करती हूँ कि घोषणा-पत्र की  
कण्डिका 1/2/3/4/5/6/7/8 में उल्लेखित जानकारी मेरे निजी ज्ञान एवं  
विश्वास के आधार पर सत्य है। इसमें न कोई सारवान तथ्य छुपाया गया है और न ही  
असत्य तथ्य अंकित किया गया है। मुझे यह ज्ञान है कि मेरे द्वारा असत्य या भ्रामक  
जानकारी देने पर मेरे विरुद्ध आपराधिक/दण्डात्मक कार्यवाही की जा सकेगी। साथ  
ही मुझे प्राप्त समस्त लाभ भी वापिस लिये जायेंगे।

सत्यापन आज दिनांक .....वर्ष ..... को स्थान.....  
... में किया गया।

हस्ताक्षर

(जो लागू हो केवल उसी का उल्लेख घोषणा -पत्र में किया जाये)

(सामान्य प्रशासन विभाग का ज्ञापन क्रमांक एफ 07-11/2019/आ.प्र./एक, दिनांक 02 जुलाई

2019 का संलग्नक)

मध्य प्रदेश शासन

कार्यालय का नाम .....

आर्थिक रूप से कमजोर वर्ग के सदस्य द्वारा प्रस्तुत किया जाने वाला आय एवं परिसम्पत्ति

प्रमाण-पत्र

प्रमाण-पत्र संख्या.....

दिनांक-

.....

वित्तीय वर्ष .....के लिए मान्य

प्रमाणित किया जाता है, कि

श्री/श्रीमती/कुमारी.....

पुत्र/पति/पुत्री.....ग्राम/कस्बा.....

..... पोस्ट

ऑफिस.....थाना.....

..

तहसील.....जिला.....राज्य.....

.....पिन कोड ..... के स्थायी निवासी है, जिनका फोटोग्राफ नीचे अभिप्रमाणित है,

आर्थिक रूप से कमजोर वर्ग के सदस्य है, क्योंकि वित्तीय वर्ष ..... में इनके परिवार

की कुल वार्षिक आय 08 लाख (आठ लाख रुपये मात्र) से कम है। इनके परिवार के स्वामित्व में

निम्नलिखित में से कोई भी परिसम्पत्ति नहीं है:-

- I. जिसके पास 5 एकड़ या उससे अधिक भूमि हो (जिसके खसरे में तीन साल से लगातार उसर, पथरीली, बीहड़ भूमि अंकित हो, वह भूमि में शामिल नहीं होगी)।

II. जिसके पास 1200 वर्गफुट से अधिक का आवासीय मकान/फ्लैट नगर निगम क्षेत्र में स्थित हो।

III. जिसके पास नगर पालिका क्षेत्र में 1500 वर्गफुट से अधिक का आवासीय मकान/फ्लैट हो।

IV. नगर परिषद क्षेत्र में जिसके पास 1800 वर्गफुट से ज्यादा का आवासीय मकान/फ्लैट हो।

2.श्री/श्रीमती/कुमारी.....जाति..... के सदस्य हैं जो अनुसूचित जाति अनुसूचित जनजाति तथा अन्य पिछड़े वर्गों के रूप में अधिसूचित नहीं हैं।

आवेदक का पासपोर्ट साईज का अभिप्रमाणित फोटोग्राफ

हस्ताक्षर.....(कार्यालय का मुहर सहित)

पूरा नाम

.....

पदनाम

.....

अनुविभागीय अधिकारी /तहसीलदार



**DIRECTORATE OF TECHNICAL EDUCATION, MADHYA PRADESH**  
**TENTATIVE SEATS IN M.C.A. COURSE FOR THE SESSION 2024-25**

<b>S.No.</b>	<b>Institute Name</b>	<b>Total Intake</b>
<b>Government [GIRLS]</b>		
1	Government Geetanjali PG Girls College Bhopal	60
<b>Government Autonomous</b>		
1	Jabalpur Engineering College, Jabalpur	60
<b>Government Aided</b>		
1	Madhav Institute of Technology and Science, Gwalior	60
2	Samrat Ashok Technological Institute, Vidisha	30
<b>Government Aided [Branch Type-Self Finance]</b>		
1	Shri G.S. Institute of Technology & Science, Indore (M.P.)	120
<b>Self Financing</b>		
1	RUSTAMJI INSTITUTE OF TECHNOLOGY, TEKANPUR, GWALIOR	20
<b>University Owned</b>		
1	Institute of Computer Science, Vikram University, Ujjain	30
2	S.O.S. in Computer Science and Applications, Jiwaji VV, Gwalior	40
3	School of Computer Science and IT, DAVV, Indore	120
4	University Institute of Computer Science and Applications (UICSA), R. D. V. V., Jabalpur	40
5	University Institute of Technology Barkatullah University, Bhopal	60
6	University Institute of Technology RGPV, Bhopal	60
<b>PRIVATE</b>		
1	Acropolis Institute of Technology & Research, Indore	60
2	Bansal Institute of Science & Technology, Bhopal	120
3	CHAMELI DEVI GROUP OF INSTITUTIONS, INDORE	180
4	Guru Ramdas Khalsa Institute of Science & Technology (MCA), Jabalpur	60
5	Gyan Ganga College of Technology, Jabalpur	60
6	Gyan Ganga Institute of Technology & Science, Jabalpur	60
7	Gyanodaya Institute of Professional Studies, Neemuch	60
8	Indra Institute of Management Studies, Dewas	180
9	Institute of Technology and Management, Gwalior	60
10	IPS ACADEMY INSTITUTE OF BUSINESS MANAGEMENT AND RESEARCH SANWER CAMPUS, INDORE	60
11	IPS Academy, School of Computers, Indore	180
12	Jawaharlal Institute of Technology (MCA) (Borawan) Khargone	45
13	Lakshmi Narain College of Technology(MCA), Bhopal	300
14	MAHAKAL INSTITUTE OF TECHNOLOGY AND MANAGEMENT, UJJAIN	60
15	Maharaja Ranjit Singh Group of Institution, Indore	60
16	Maharana Pratap College of Technology (MCA) Gwalior	120

17	Maharishi Centre for Educational Excellence, Bhopal	30
18	Mathura Devi Institute of Technology & Management, Indore	60
19	Nagaji Institute of Technology & Management, Gwalior	30
20	NRI Institute of Information Science & Technology, Bhopal	180
21	Oriental Institute of Science & Technology, Bhopal	180
22	Patel College of Science and Technology Indore	180
23	PATEL GROUP OF INSTITUTIONS BHOPAL (PATEL COLLEGE OF SCIENCE AND TECHNOLOGY BHOPAL)	180
24	Rewa Institute of Technology, Rewa	60
25	Sagar Institute of Research & Technology, Bhopal	120
26	Sanghvi Institute of Management & Science (MCA), Indore	60
27	Shree Sai Institute of Technology, (MCA) Ratlam	45
28	Shri Dadaji Institute of Technology & Science, Khandwa	120
29	Shri Ram Institute of Technology (MCA) Jabalpur	120
30	Shri Ram Institute of Technology, Jabalpur (2001)	60
31	Shri RGP Gujrati Professional Institute, Indore	60
32	Shri Vaishnav Institute of Management, Indore	120
33	Technocrats Institute of Technology & Science, Bhopal	60
34	Technocrats Institute of Technology (Excellence), Bhopal	180
35	Technocrats Institute of Technology, Bhopal	60
36	TRUBA COLLEGE OF SCIENCE AND TECHNOLOGY, BHOPAL	60
37	Vindhya Institute of Technology & Science, Satna	60

**NOTE:** ADDITION/DELETION OF INSTITUTIONS AND INTAKE CAPACITY MAY TAKE PLACE AT THE TIME OF COUNSELING AS PER THE APPROVAL OF AICTE