

SHRI G. S. INSTITUTE OF TECHNOLOGY AND SCIENCE, INDORE (MP)
Technical Education Quality Improvement Programme – III

Minutes of Meeting of Board of Governors (TEQIP-III)

Meeting #6 Date 24.12.2020

The 6th meeting of TEQIP-III BoG of Shri G. S. Institute of Technology and Science, Indore was held on 24th December 2020 at 12:00 Noon. The meeting was organized on Google meet platform looking to the situation due to COVID-19.

Following members joined the meeting:-

- | | | |
|--------------------------|---|------------------|
| 1. Prof. D. B. Phatak | - | Chairman |
| 2. Prof. S. M. Narulkar | - | Member |
| 3. Prof. Seema Saxena | - | Member |
| 4. Shri Abhay Bharkatiya | - | Member |
| 5. Prof. Tapan Mukherjee | - | Member |
| 6. Shri Ashok Atulkar | - | Member |
| 7. Prof. P. P. Bansod | - | Invitee Member |
| (Coordinator TEQIP-III) | | |
| 8. Prof. Rakesh Saxena | - | Member Secretary |

Following member(s) could not joined the meeting:-

- | | | |
|------------------------------------|---|--------|
| 1. Regional Officer, AICTE, Bhopal | - | Member |
| 2. Prof. Sunil Kumar | - | Member |

The deliberations of the meeting after welcome of the members and the opening remarks of Chairman and Secretary are as under:-

Item No.1 - To confirm the minutes of the TEQIP BoG meeting no.5 dated 31.08.2020.

The minutes of the 5th BoG were read out and the same were confirmed.

Item no. 2 - Brief report on the developments and actions taken by TEQIP Coordinator.

The brief report on the developments and action taken by the TEQIP coordinator on previous decisions were given, Members expressed satisfaction.

Item No.3 - To discuss the activities for the last quarter of the project i.e. January 2021 to March 2021.

As per information given by coordinator TEQIP and discussions, following activities have enlisted: -

1. Support for filing of 4 patents.
2. Support to Ph.D. Scholars / Faculty Members for R&D
3. Support for NPTEL / SWAYAM Courses.
4. Exit exam training to students (GATE 2021).
5. Completion of remaining procurement activities.
6. NBA preparation for 1 UG and 4 PG courses (SAR uploaded).
7. Employability skill training to students.
8. To prepare the Institute as per the NEP guidelines.

Item No. 4 - To discuss and approve the action plan for the quarter – January 2021 to March 2021.

The action plan for the quarter Jan – March 2021 was approved with minor modifications of reserving funds in the IOC component till June 2021.

Item No. 5 - To discuss the matter of non-admissible expenditure for GATE – 2020 training

Prof. P. P. Bansod, Coordinator TEQIP-III, explained in details the matter of GATE 2020 training. After his explanation, Chairman Prof. D. B. Phatak, suggested to re-appeal the matter to NPIU, New Delhi for reconsideration with all the facts on record to turn the non-admissible expenditure of GATE 2020 Training into admissible expenditure. All the members agreed to re appeal the matter to NPIU for consideration.

Item No.6 - Any other item with the permission of the Chair

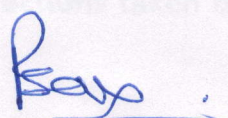
1. Chairman Prof. D. B. Phatak suggested that the Institute should take a lead in the implementation of NEP in the State.
2. Prof. Seema Saxena pointed out that Institute should take appropriate steps to retain the NPIU appointed faculty even after the completion of TEQIP-III project.

Meeting ended with vote of thanks to the Chair.

**Deepak Bhaskar
Phatak**

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(Prof. D. B. Phatak)
Chairman, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore



(Dr. Rakesh Saxena)

Member Secretary, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore

SHRI G. S. INSTITUTE OF TECHNOLOGY AND SCIENCE, INDORE (MP)

Technical Education Quality Improvement Programme – III

Minutes of Meeting of Board of Governors (TEQIP-III)

Meeting #1 Date 26.11.2019

The first emergency meeting of BoG TEQIP-III of Shri G. S. Institute of Technology and Science, Indore was held on 26th November 2019 at 11.00 AM in the Board Room of the Institute.

Following members were present:-

- | | | |
|--------------------------|---|---------------------------------------|
| 1. Prof. D. B. Phatak | - | Chairman (through video conferencing) |
| 2. Prof. Sunil Kumar | - | Member (through video conferencing) |
| 3. Dr. Seema Saxena | - | Member |
| 4. Prof. Tapan Mukherjee | - | Member |
| 5. Shri Abhay Bharkatiya | - | Member |
| 6. Shri Ashok Atulkar | - | Member |
| 7. Prof. P. P. Bansod | - | Invitee Member |
| (Coordinator TEQIP-III) | | |
| 8. Dr. Rakesh Saxena | - | Member Secretary |

Following members could not attend the meeting:-

1. Prof. S. M. Narulkar
2. Regional Officer, AICTE, Bhopal

The deliberations of the meeting after welcome of the members and the opening remarks of the secretary are as under:-

Item No.1 - Brief report of the TEQIP-III Activities.

The progress of the implementation of TEQIP-III project at Shri G. S. Institute was presented by Dr. P. P. Bansod, Coordinator TEQIP-III. He presented the various ongoing and completed activities under the provisions of the project for benefit of students, faculty and staff. He also gave the current financial status of the project. It was noted by the members.

Item no. 2 - Approval of Action Plan for the period from January 2020 to March 2020.

The action plan for the quarter Jan 2020 – March 2020 was approved with minor typographical corrections. [Enclosed]

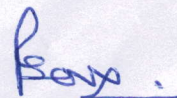
Item No.3 - Any other item with the permission of the Chair

None

Concluding remarks of the Chairman:-

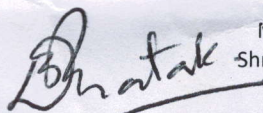
1. On item no.1 Chairman expressed his satisfaction on the implementation of the TEQIP Project in the Institute. He also suggested that the Institute should expedite the expenditure in academic component along with procurement and IOC.
2. Chairman suggested that Institute should prepare a long term plan in consultation with all the stakeholders in such a way that the progress of the Institute continues even in absence of TEQIP like centrally funded projects. The institute should prepare and act as per five year prospective plan to get recognition similar to IITs and NITs.

Meeting ended with vote of thanks to the Chair.



(Dr. Rakesh Saxena)

Member Secretary, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore



(Prof. D. B. Phatak)

Chairman, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore

SHRI G. S. INSTITUTE OF TECHNOLOGY AND SCIENCE, INDORE (MP)
Technical Education Quality Improvement Programme – III

Minutes of Meeting of Board of Governors (TEQIP-III)

Meeting #2 Date 31.12.2019

The 2nd meeting of BoG TEQIP-III of Shri G. S. Institute of Technology and Science, Indore was held on 31st December 2019 at 11.00 AM in the Board Room of the Institute.

Following members were present:-

- | | | |
|--------------------------|---|---------------------------------------|
| 1. Prof. D. B. Phatak | - | Chairman (through video conferencing) |
| 2. Prof. S. M. Narulkar | - | Member |
| 3. Prof. Tapan Mukherjee | - | Member |
| 4. Shri Ashok Atulkar | - | Member |
| 5. Prof. P. P. Bansod | - | Invitee Member |
| (Coordinator TEQIP-III) | | |
| 6. Dr. Rakesh Saxena | - | Member Secretary |

Following members could not attend the meeting:-

- | | | |
|------------------------------------|---|--------|
| 1. Prof. Sunil Kumar | - | Member |
| 2. Regional Officer, AICTE, Bhopal | - | Member |
| 3. Dr. Seema Saxena | - | Member |
| 4. Shri Abhay Bharkatiya | - | Member |

The deliberations of the meeting after welcome of the members and the opening remarks of the secretary are as under:-

Item No.1 - To review the activities conducted under TEQIP-III.

Dr. P. P. Bansod, Coordinator TEQIP-III presented the current status of expenditure including procurement, academic and Incremental operating costs and progress of the implementation of TEQIP-III project at Shri G. S. Institute. Members suggested that the long term action plan be prepared for the academic activities to meet the objectives of the project within the project duration to have an impact on uplifting the Institute on academic and research front. Members resolved that a mechanism be developed to quantify the benefits gained by the TEQIP Project.





Item no. 2

To discuss the reimbursement for financial assistance to faculty/staff for upgradation of educational qualification.

Discussion was held for the financial assistance that can be given to faculty / staff members of the Institute for upgradation of their educational qualification. In this regard it was unanimously decided to reimburse the tuition fee only to the faculty / staff members for upgradation of their educational qualification, under TEQIP-III. However, Prof. D. B. Phatak, Chairman suggested to seek permission from NPIU to maximize the benefits that can be given to faculty and staff for qualification upgradation.

Item No.3

Any other item with the permission of the Chair

1. Dr. Rakesh Saxena, Director, SGSITS, raised the point regarding Academic Audit of the Institute. He also requested the Chairman to help in this regard and provide some guidelines / points, which can be adopted for implementation of academic audit of the Institute. Chairman ensured to provide such guidelines.
2. National Assessment and Accreditation Council (NAAC) accreditation of the institution was also raised by Dr. Rakesh Saxena. It was discussed and Chairman emphasised that we should not only go for NAAC Accreditation but we should also go for other accreditation bodies like NBA / AICTE Accreditation.

Meeting ended with vote of thanks to the Chair.

(Dr. Rakesh Saxena)

Member Secretary, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore

(Prof. D. B. Phatak)

Chairman, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore

SHRI G. S. INSTITUTE OF TECHNOLOGY AND SCIENCE, INDORE (MP)
Technical Education Quality Improvement Programme – III

Minutes of Meeting of Board of Governors (TEQIP-III)

Meeting #3 Date 27.05.2020

The 3rd meeting of TEQIP-III BoG of Shri G. S. Institute of Technology and Science, Indore was held on 27th May 2020 at 3:00 PM. The meeting was organized on Zoom platform looking to the situation due to COVID-19.

Following members joined the meeting:-

- | | | |
|--------------------------|---|------------------|
| 1. Prof. D. B. Phatak | - | Chairman |
| 2. Prof. Sunil Kumar | - | Member |
| 3. Prof. S. M. Narulkar | - | Member |
| 4. Prof. Tapan Mukherjee | - | Member |
| 5. Dr. Seema Saxena | - | Member |
| 6. Shri Abhay Bharkatiya | - | Member |
| 7. Shri Ashok Atulkar | - | Member |
| 8. Prof. P. P. Bansod | - | Invitee Member |
| (Coordinator TEQIP-III) | | |
| 9. Dr. Rakesh Saxena | - | Member Secretary |

Following member(s) could not joined the meeting:-

- | | | |
|------------------------------------|---|--------|
| 1. Regional Officer, AICTE, Bhopal | - | Member |
|------------------------------------|---|--------|

The deliberations of the meeting after welcome of the members and the opening remarks of the secretary are as under:-

Item No.1 - To confirm the minutes of the TEQIP BoG meeting no.2 dated 31.12.2019.

The minutes were confirmed.

Item no. 2 - Brief report on the development and actions taken by TEQIP Coordinator.

TEQIP Coordinator, Prof. P. P. Bansod gave a brief on following points:

- (i) The findings of visit of Quality Council of India (QCI) to the Institute and the interim report received from NPIU. QCI stressed the need for NBA accreditation for remaining UG and PG Courses, enhancing R&D and consultancy activities in the Institute.
- (ii) Webinars / online teaching / meetings and online training programmes conducted by staff during the lock down period.
- (iii) Support extended to local administration through computer centre for setting up COVID control station.
- (iv) Measures being taken by the Institute as per the guidelines of MHA for safety of the students and staff in academic and residential area of the Institute campus

Item No.3 - To discuss the revised targets and DLIs laid down by NPIU.

As informed by Prof. Seema Saxena, SPA, TEQIP-III will come to an end by 30th September 2020. The Targets and DLIs laid down by NPIU for June and September were discussed in details. Members discussed the methodology to achieve them as per schedule. Prof. D B Phatak suggested that all the faculty members of the Institute should get registered on the Vidwan portal by 30th June 2020. Prof. Rakesh Saxena informed the house that the Institute is in process of applying for accreditation of five PG courses by 30th June 2020.

Item No.4 - Any other item with the permission of the Chair

1. Chairman Prof. D. B. Pathak suggested to work upon alternate plans for the conduction of exams and result declaration specially for passing out students.
2. Prof. Sunil Kumar, V.C., RGPV, Bhopal informed the house about the schedule of exams as approved by Honourable Governor for Universities of Madhya Pradesh.
3. Prof. S. M. Narulkar and Shri Ashok Atulkar were of the opinion that the exam schedule as declared by RGPV is difficult to implement looking to the current situation and the prevailing uncertainty for coming months. Members were of the opinion that under Autonomy, Institute should think of a safe and amicable solution for conduction of exam preferably through online mode.
4. It was resolved that the next meeting be scheduled on 22nd June at 3.00PM in the online mode.

Meeting ended with vote of thanks to the Chair.

(Dr. Rakesh Saxena)

Member Secretary, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore

(Prof. D. B. Phatak)

Chairman, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore

SHRI G. S. INSTITUTE OF TECHNOLOGY AND SCIENCE, INDORE (MP)
Technical Education Quality Improvement Programme – III

Minutes of Meeting of Board of Governors (TEQIP-III)

Meeting #5 Date 31.08.2020

The 5th meeting of BoG TEQIP-III of Shri G. S. Institute of Technology and Science, Indore was held on 31st August 2020 at 3:00 PM. The meeting was organized on Google meet platform looking to the situation due to COVID-19.

Following members joined the meeting:-

- | | | |
|-------------------------|---|------------------|
| 1. Prof. D. B. Phatak | - | Chairman |
| 2. Prof. S. M. Narulkar | - | Member |
| 3. Dr. Seema Saxena | - | Member |
| 4. Shri Ashok Atulkar | - | Member |
| 5. Prof. P. P. Bansod | - | Invitee Member |
| (Coordinator TEQIP-III) | | |
| 6. Dr. Rakesh Saxena | - | Member Secretary |

Following member(s) could not joined the meeting:-

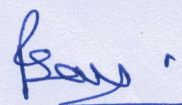
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|------------------------------------|---|--------|
| 1. Regional Officer, AICTE, Bhopal | - | Member |
| 2. Prof. Sunil Kumar | - | Member |
| 3. Prof. Tapan Mukherjee | - | Member |
| 4. Shri Abhay Bharkatiya | - | Member |

The deliberations of the meeting after welcome of the members and the opening remarks of the secretary are as under:

Item No.1 - To confirm the minutes of the TEQIP BoG meeting no.4 dated 22.06.2020

The minutes were confirmed.

Item no. 2 - To discuss the representation received from Non-teaching staff association regarding full fees reimbursement for qualification upgradation.



The matter was discussed and it was resolved that the complete course fee (except refundable deposit) be reimbursed to the non-teaching staff for encouraging them to enhance their qualifications.

- Item No.3 - To discuss the enhancement in the research fellowship to Rs.28000/ per month as per the guidelines of MHRD vide letter no. F No. 17-2/2014-TS.I.**

It was resolved that to promote research activities in the Institute, research scholars should be paid as per the norms prescribed by MHRD/ AICTE with retrospective date.

- Item No. 4 - To discuss the activities to be conducted in the month of September 2020 to meet out the targets of the TEQIP Project.**

After a discussion members suggested following activities:

1. Exit Exam (GATE) training to the Students.
2. Employability Skill training to the students.
3. Online faculty development courses.
4. NABL accreditation activities of few laboratories of the Institute.
5. Implementation of remaining modules of the MIS of the Institute.
6. Training to non-teaching staff & Technical supporting staff.
7. Procurement of essential goods/services to utilize the remaining amount.

- Item No.4 - Any other item with the permission of the Chair**

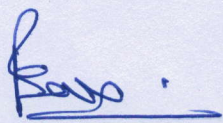
Chairman Prof. D. B. Phatak suggested to work upon plan to sustain the activities initiated under TEQIP so as to maintain the pace of overall progress of the Institute.

Meeting ended with vote of thanks to the Chair.

**Deepak
Bhaskar Phatak**

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(Prof. D. B. Phatak)
Chairman, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore


(Dr. Rakesh Saxena)

Member Secretary, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore

SHRI G. S. INSTITUTE OF TECHNOLOGY AND SCIENCE, INDORE (MP)
Technical Education Quality Improvement Programme – III

Minutes of Meeting of Board of Governors (TEQIP-III)

Meeting #4 Date 22.06.2020

The 4th meeting of TEQIP-III BoG of Shri G. S. Institute of Technology and Science, Indore was held on 22nd June 2020 at 3:00 PM. The meeting was organized on google meet platform looking to the situation due to COVID-19.

Following members joined the meeting:-

- | | | |
|--------------------------|---|------------------|
| 1. Prof. D. B. Phatak | - | Chairman |
| 2. Prof. S. M. Narulkar | - | Member |
| 3. Prof. Tapan Mukherjee | - | Member |
| 4. Dr. Seema Saxena | - | Member |
| 5. Shri Ashok Atulkar | - | Member |
| 6. Prof. P. P. Bansod | - | Invitee Member |
| (Coordinator TEQIP-III) | | |
| 7. Dr. Rakesh Saxena | | Member Secretary |

Following member(s) could not join the meeting:-

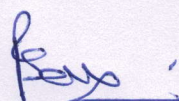
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|------------------------------------|---|--------|
| 1. Prof. Sunil Kumar | - | Member |
| 2. Shri Abhay Bharkatiya | - | Member |
| 3. Regional Officer, AICTE, Bhopal | - | Member |

The deliberations of the meeting after welcome of the members and the opening remarks of the secretary are as under:-

Item No.1 - To confirm the minutes of the TEQIP BoG meeting no.3 dated 27.05.2020.

The minutes were confirmed.

Item no. 2 - Action taken report on the decisions of earlier meetings



TEQIP Coordinator, Prof. P. P. Bansod gave a brief on following actions:

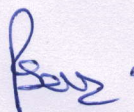
- (i) Institute took necessary steps to meet the performance benchmarks laid by NPIU for digital initiatives. [Registration on Vidwan Portal, Access to Digital resources of NMEICT, Swayam, MOOCS, NPTEL, Virtual Laboratory]
- (ii) The performance benchmarks till 30th June 2020 are met by the Institute.
- (iii) Support is being extended to students and faculty for organising and attending online courses, FDPs and webinars.

Item No.3 - To discuss and approve the action plan/ procurement plan for the last quarter July-Sep 2020.

The action plan/ Procurement plan for the quarter July-Sep 2020 was discussed. Prof. D B Phatak suggested that all the faculty members, students and staff of the Institute should register for paid online courses and industrial training in the subject domain. In addition, the students should be encouraged for online internship, and finishing schools. This activity can be fully supported as per TEQIP guidelines and in turn it will accelerate the achievement of expenditure benchmark. He suggested to maximize such events in the months of July and August 2020. With these comments the plan was approved.

Item No.4 - To discuss the current status of the Project

1. Prof. Rakesh Saxena informed the house that the Institute is in process of applying for accreditation of 4 PG courses and one UG course by 30th June 2020.



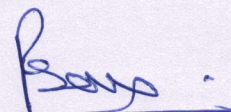
2. Professor D B Phatak stressed the need on sustainability of the activities initiated under TEQIP-III after the project comes to an end in September 2020.
3. Prof. Seema Saxena suggested that the good practices under TEQIP-III should be continued with the help of financial provisions through Institute and the fore fronts created. She mentioned the provision of sustainability funds of the tune of 8 % per annum as per project implementation plan. She also suggested the completion of CRS projects through Co-PIs of the Institute.
4. Prof. Tapan Mukherji suggested avenues for industrial training of students.

Item No.4 -

Any other item with the permission of the Chair

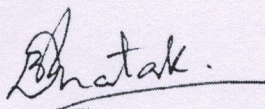
1. Chairman Prof. D. B. Pathak suggested to work upon alternate plans for the conduction of exams and result declaration specially for passing out students.

Meeting ended with vote of thanks to the Chair.



(Dr. Rakesh Saxena)

Member Secretary, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore



(Prof. D. B. Phatak)

Chairman, Board of Governors TEQIP-III
Shri G. S. Institute of Technology and Science, Indore